

JOB DESCRIPTION

POSITION TITLE: Community Impact Cabinet Volunteer

REPORTS TO: Community Impact Cabinet Chair, Chet Bell

PURPOSE: United Way's Impact Cabinet advances efforts to achieve significant community-level outcomes in the areas of Education, Financial Stability, and Health. Responsibilities include: goal setting, strategic planning for the Impact Area, and developing measurable objectives and tactics that incorporate the full range of UW assets. The Cabinet reports to the United Way Board of Directors, which oversees key aspects of United Way's efforts to improve the community's well-being.

VOLUNTEER RESPONSIBILITIES:

Impact Cabinet volunteers are responsible for developing and implementing a comprehensive strategy map for this area and monitoring progress toward achievement of the area's desired milestones. A strategy map guides the work of the council by identifying goals for the impact area, and crucial components, objectives, strategies and tactics, as well as the assets needed to achieve results toward these goals. Below are key phases of work for the Cabinet and corresponding responsibilities for each phase:

Strategy Mapping

- Engage in opportunities to learn about community needs and issues, and broader policy issues that influence the impact area
- Review results from the Community Conversations to guide decision making
- Utilize data regarding community needs and assets in planning and decision making
- Develop measurable benchmarks for progress and success
- Identify and pursue opportunities for innovation, coordination, and collaboration

Investments & Implementation

- Effectively utilize all relevant United Way assets and resources to achieve results
- Participate, as appropriate, in advocacy efforts identified as critical to the area
- Review requests for funding and formulate recommendations
- Lead an issue-area team to review requests for funding

Monitoring

- Monitor program, project and initiative outcomes information
- Evaluate results and make necessary adjustments based on evaluation

REQUIREMENTS:

- Active participation on the Cabinet
- Commitment to the mission and goals of United Way
- Dedication to learning about community needs and issues
- Respect for and appreciation of diversity
- Ability to work cooperatively within a team, and set aside individual agendas, to arrive at consensus
- Ability to make the necessary time commitment for an effective process

TIME COMMITMENT:

- Two-year term
- Monthly Cabinet meetings
- Volunteers will meet approximately ten to twelve hours per month during peak periods. Peak periods are estimated to be from January-May. Some additional volunteer activities may occur outside of this timeframe.